

15-Oct-2008 7:00PM General Meeting

Location:

Owatonna EOC

Attending:

Elizabeth Auppl, Stacy Mielke, Karen Fountain, Shirley Woodfill, Shaun LaDue, Craig Strand, Alysia Yeager

Excused absence:

Kim Purscell, Mike Johnson, Tom Karnauskas, John Taylor

Vice-President Elizabeth Auppl called the meeting to order at 7:05 pm

It was noted that Kim Purscell, CAER President, has submitted her resignation as President and VOAD Coordinator. Kim plans to fulfill this term and plans to be present at the November Annual Meeting.

Coordination of VOAD was discussed briefly. Red Cross has been reviewing this topic to make a decision about how it can be coordinated in the future. No decision was made.

Elizabeth presented a portion of the After Action Report (AAR) for the 2008 active shooter exercises of 9/12/08. Agencies represented at the CAER meeting participated in providing their comments and recommendations of information for inclusion in the AAR. Agencies not represented at the meeting will be contacted once again by email to give them a final opportunity to email their comments and recommendations to Elizabeth. Elizabeth will make edits and finalize the AAR and Improvement Plan (AAR/IP).

Treasurers Report:

<u>BALANCE ON HAND</u>	16-Jul-2008	\$2,591.20
<u>EXPENSES:</u>		
Detail not available	\$0.00	
Total Expenses:		\$0.00
<u>DEPOSITS:</u>		
Detail not available	\$175.00	
Total Deposits		\$175.00
<u>BALANCE ON HAND</u>	17-Sep-2008	\$2,766.20

Citizen Corp Reports

CERT: Shirley Woodfill

- CERT had a booth at the Steele County Safety Council Health fair today, Oct. 15, in cooperation with the Fire Department, CAER.
- Approximately 30-40 people signed up for volunteer opportunities.
- Citizen Corp Conference is on November 14 and 15. Barb has been asked to give a moulage presentation again, and Shirley will give a discussion at the Fire Panel.
- CERT will participate in a practice burn with the FD on October 25 from 8 am - 4 pm.
- CERT's Annual Meeting will be on January 8.

- The 10th CERT class starts in January and will graduate in February.
- Shirley attended the Steele County Extensions Club's Annual Meeting and accepted a \$150 annual grant.

Medical Reserve Corp/Public Health: Karen Fountain

- Had some questions about the Steele County Responder badges. The information sheet with emergency contact and personal information is inconsistent with her organization. Not everyone fills the form out completely, so she was looking for clarification about what needs to be filled out.
- Shirley explained that the idea is that anyone that might be at the scene would have all the same information in the database so all the information is important and should be available. It was mentioned that Mike Johnson has considered that badges could have an expiration date.

Hospital: Stacy Mielke

- The hospital is starting Flu shots for its staff on October 28.

Red Cross: Alysia Yeager

- Organization is working on Fire Safety month. There is a youth group at Trinity Lutheran that is canvassing Owatonna neighborhoods with safety and prevention information.
- We have also sent a letter to local schools with information geared towards children.
- We have welcomed an interim executive director, Andy Tloughan. Andy is the Assistant Director at the SE Minnesota Chapter in Rochester. The chapter is excited about the future, and continues to move onward and upward.

Emergency Medical Services:

- No report.

Civil Air Patrol:

- No report.

MN VOAD:

- No report.

RACES/ARES (Radio Amateur Radio Civil Emergency Service):

- No report.

SKYWARN:

- No report.