

MCHS-Waseca Hospital Capabilities for 96 hours:
Communication (internal and external)

Current state	Back up plans with notice	Back up plans without notice	Alternatives to back up plans	Extreme circumstances	Prolonged extreme circumstances
<ul style="list-style-type: none"> • Phones • Fax lines • Internet • 2-way Radios • Overhead announcement • Two direct lines to phone company • Database Systems call lists • 800 MHz portable radios • Hospital cell phones • Personal cell phones 	<ul style="list-style-type: none"> • Two direct lines to phone company • Hospital cell phones • Pagers • 2-way Radios • Runners • Megaphone • 800 MHz radios • Personal cell phones • Hospital cell phones 	<ul style="list-style-type: none"> • Two direct lines to phone company • Hospital cell phones • Pagers • 2-way Radios • Runners • 800 MHz radios • Personal Cell phones • Hospital cell phones 	<ul style="list-style-type: none"> • Personal cell phones • HAM • Hospital cell phones radio 	<ul style="list-style-type: none"> • Use any available town communication tools • HAM radio 	<ul style="list-style-type: none"> • Runners

MCHS-Waseca Hospital Capabilities for 96 hours:

Resources and Assets - Materials and supplies, vendor and community services, state and federal programs

Current state	Back up plans with notice	Back up plans without notice	Alternatives to back up plans	Extreme circumstances	Prolonged extreme circumstances
<ul style="list-style-type: none"> • Primary vendors for medications, linen, med/surg supplies, IV supplies, food, fuel, oxygen, blood • Have store of freeze dried food available 	<ul style="list-style-type: none"> • Extra or larger deliveries, utilize more local secondary vendors with whom we contract, use retail suppliers even more locally (grocery stores, pharmacies) • Utilize MCHS or Mayo enterprise resources to help obtain extra supplies/drugs 	<ul style="list-style-type: none"> • Extra or larger deliveries, utilize more local secondary vendors with whom we contract, use retail suppliers even more locally (grocery stores, pharmacies) • Utilize MCHS or Mayo enterprise resources to help obtain extra supplies/drugs • If available, use Regional cache and compact • Request Medical material from MDH 	<ul style="list-style-type: none"> • Reuse of disposables as appropriate. • Conservation – linen not changed, facecloths hung to dry, lights off, heat /air cond. lowered, triage of need, therapeutic substitution of medications, washing machine for critical linen (scrubs) • Off site laundering • Request Medical material from MDH • If available, use Regional cache and compact 	<ul style="list-style-type: none"> • State/ federal programs (FEMA, national guard) • Washing machine for critical linen (scrubs) • Request Medical material from MDH 	<ul style="list-style-type: none"> • Appropriation from closed retailers with local emergency management and law enforcement assist. • Continue to tap resources of Mayo Enterprise to help with staff, supplies, etc. • Request Medical material from MDH

MCHS-Waseca Hospital Capabilities for 96 hours:
Safety and Security - Parameters of operability

Current state	Back up plans with notice	Back up plans without notice	Alternatives to back up plans	Extreme circumstances	Prolonged extreme circumstances
<ul style="list-style-type: none"> • Security onsite every Friday thru Tuesday from 2200-0600 • Most doors locked with card access • Sensitive interior compartments locked • Police assistance when requested, dependent upon availability 	<ul style="list-style-type: none"> • Activate staff/volunteers listed in disaster mgmt plan under "Security Personnel" • All doors locked. Staff use card access for specific doors • Mankato security to provide additional security, as able • Limited access to buildings and grounds • Utilize alternate staff to provide security • Alternate staff & volunteers to direct traffic, etc. 	<ul style="list-style-type: none"> • Utilize alternate staff & volunteers to perform shortfalls in security. • Activate personnel in "Security Personnel" in plan • Mankato security to provide limited security – as available • Limited access to buildings and grounds 	<ul style="list-style-type: none"> • Prioritize and limit scope of security to highest needs • Use Waseca Police Reserves as additional security 	<ul style="list-style-type: none"> • Police, Sheriff, National Guard 	<ul style="list-style-type: none"> • Federal assistance

MCHS-Waseca Hospital Capabilities for 96 hours:

Staff Responsibilities - Adapt staff roles to meet new demands.

Current state	Back up plans with notice	Back up plans without notice	Alternatives to back up plans	Extreme circumstances	Prolonged extreme circumstances
<ul style="list-style-type: none"> Adequate staff using regular staff, per diem/on calls staff, volunteers, and occasional agency staff. Overtime and extra shifts on a voluntary basis 	<ul style="list-style-type: none"> Overtime and extra shifts on a voluntary basis Reallocation of like qualified staff from low volume areas to high volume areas (i.e. surgery nurses to ED or Med-Surg) Reduction in patient care activities that are not critical to meet critical patient care needs (bathing for incontinence or fever reduction only) Staff alternate on duty with off duty shifts. 	<ul style="list-style-type: none"> Overtime and extra shifts on a voluntary basis Mandated overtime and extra shifts based on disaster plan Reallocation of like qualified staff from low volume areas to high volume areas (i.e. surgery nurses to ED or Med-Surg) Reduction in patient care activities that are not critical to meet critical patient care needs (bathing for incontinence or fever reduction only) 	<ul style="list-style-type: none"> Utilize family members to provide personal care. Non clinical staff given brief just in time training in non medical patient care (feeds, ambulation to toilet, constant observation, safety rounds) Use nurses not in direct patient care If available, MN Responds Regional Compact for resources 	<ul style="list-style-type: none"> Further reduce care delivery to meet only critical need. (med pass only tid, dressing change when needed) DMAT staff supplement Mobile Medical field Team MN Responds staff 	<p>Evacuation</p>

MCHS-Waseca Hospital Capabilities for 96 hours:

Utilities Management - Power, potable water, ventilations and fuel

Current state	Back up plans with notice	Back up plans without notice	Alternatives to back up plans	Extreme circumstances	Prolonged extreme circumstances
<ul style="list-style-type: none"> • 2 feeds of City power • Generator 2 days power • City water with 2 diff. connections • City has 2 water towers and 3 separate wells and assures us of water supply • HVAC system • Natural gas or oil fired boiler • 1000 gallon tank of fuel oil- will operate the boiler for approximately 4 days • Oxygen storage 2 gas packs @ 69000 liters each, 8 K tanks @ 6900 liters each. At max flow rate of 164 LPM. Each gas pack will last 7 hours, K last 36 min 	<ul style="list-style-type: none"> • Generator power • Supplemental generator rental • Fill containers with non potable water pending shut down • Increase alcohol foam for hand cleansing • Increase baby wipes/ bath wipes for patient hygiene • Bottled water in storage and MOU • Portable heater • Portable water heater • Use water filtration system • Several portable lighting options <p style="color: red; margin-top: 10px;">Open Windows</p>	<ul style="list-style-type: none"> • Generator power Implement conservation plans • Bottled water in storage and MOU • Use available water alternatives • Water conservation • Access Waseca Utilities resources • Utilize fans in building for patient comfort • Extra blankets, use warmer • Portable heater • Portable water heater • Several portable lighting options • Use water filtration system • Turn off all non-essential electrical equipment and lights 	<ul style="list-style-type: none"> • Severe conservation plan. • Use snow melt for non-potable water • Utilize retail resources for potable water. • Utilize fans in building for patient comfort • Extra blankets, use warmer • Portable heater • Portable water heater • Several portable lighting options • Use water filtration system 	<ul style="list-style-type: none"> • Evacuation 	<ul style="list-style-type: none"> • Evacuation

MCHS-Waseca Hospital Capabilities for 96 hours:

Patient clinical and support activities - clear, reasonable plan to address the needs of patients during extreme conditions when the hospital's infrastructure and resources are taxed

Current state	Back up plans with notice	Back up plans without notice	Alternatives to back up plans	Extreme circumstances	Prolonged extreme circumstances
<ul style="list-style-type: none"> • Single and double bed rooms • Clinical spaces for outpatient services • ED with 5 beds, expansion to 6 • Clinical support depts. (imaging, lab) • Non clinical space • (conference rooms, lobby) 	<ul style="list-style-type: none"> • Fill all available rooms to max capacity, crossing service lines with appropriate patients • Use beds/bariatric cots from storage to open beds in clinical space if able to staff. (some gases and support available) • If possible, divert admissions/ambulances 	<ul style="list-style-type: none"> • Fill all available rooms to max capacity – • increase capacity of room, crossing service lines with appropriate patients • Use stretchers, recliners, fold out chairs and cots to open beds in clinical space if able to staff. (some gases and support available) • If possible, divert admissions/ambulances • Curtail services as needed. 	<ul style="list-style-type: none"> • Use beds/cots from storage to open beds in non-clinical space – must consider how to staff (no gases and support available) • Contact Waseca Fire Department (835-3210 for 40 add'l cots) • Reduce support activities appropriate to incident • Use Waseca staff in alternative positions • If possible, divert admissions/ambulances 	<ul style="list-style-type: none"> • Provide minimal care to patients in any available space on blankets on the floor. • Staffing will be critically short. • Use MCHS-Waseca staff in alternative positions • FEMA/ DMAT support • If possible, divert admissions/ambulances • Curtail services as needed. • Mobile Medical Unit from State 	<ul style="list-style-type: none"> • Evacuate