

Steele County CAER Minutes
April 18, 2012 7:00 PM

Location:

Steele County EOC

Introductions:

Call to Order:

Meeting was called to order by Tom Karnauskas

Attendees:

Dee Kirchner, Mary Fink, Chris Gannon, Karen Fontaine, Mike Johnson, Tom Karnauskas, Iris Johnson, Stacy Mielke, Sandee Hardy-Hagen, Roger Wencel, and Autumn Gangelhoff

Approvals:

Routine business review included:

1. Minutes of March 21, 2012 General Meeting were approved.
2. The Treasurer's Report was approved with a balance of \$1,800.77.
3. Mary reported that the check card disposal issue with the bank has been resolved.

Old Business:

- Mike and Chris reported that they are continuing to work on getting the new SCEM Portal operational. There is a training scheduled for April 23. Their goal is for the site to go live by the end of April.
- Mike reported that the Formidable Footprint Flood Exercise scheduled for April 28 at the Steele County EOC has been cancelled by the providers.
- Karen will send out an e-mail notice to all CAER members regarding the cancellation. It was also noted that the Formidable Footprint Exercise scheduled for May falls on Memorial Day weekend.
- Mike reported that the 800 MHz equipment has been installed. He is waiting for the licensing process to be completed before scheduling radio training. His goal is for the radio training to occur within 2 weeks of the radios going live.
- It was decided that CAER will not pursue a corporate membership drive until CAER has received legal guidance on tax exemption issues.
- A Business Recovery Program has tentatively been scheduled for March of 2013. CAER will work with the Owatonna Chamber of Commerce to plan the program.
- Mike reported that the Social Media Seminar on March 22 at the Steele County EOC was well attended. Mike encouraged CAER volunteer groups to place information on the Steele County Emergency Management Facebook homepage. Mike hopes that the site can be used as a way to disseminate preparedness and response information to the public. If your agency would like to place information on the site, please contact Mike or Chris for assistance.

- It was reported that no one from Steele County attended the MNVOAD Conference on March 24th.
- Tom reminded members to share CAER program ideas with him.

New Business:

None.

Citizen Corp Reports:

- CERT:
Santee gave a report on the training that she had attended in Anniston. CERT continues to gather supplies. CERT would like to have a drill sometime this fall.
- Medical Reserve Corp/Public Health:
Karen reported that the SE MN Medical Reserve group sponsored their 2nd annual MRC conference on April 14th in Rochester. Over 70 volunteers from southeast MN attended including both MRC and Red Cross volunteers. The Minnesota Department of Health will be holding a statewide communication exercise on April 30. Steele County Public Health, Steele County MRC, Steele County Emergency Managers, and the Owatonna Hospital will all participate in the exercise. The exercise is designed to test different communication pathways.
- Hospital:
Stacy reported that the Owatonna Hospital will be participating in the statewide communication exercise on April 30th. The hospital participated in the statewide tornado drill that was held on April 19th.
- Ellendale Emergency Manager:
No Report
- Salvation Army:
Roger reported that SA CCM (Christian Cave Ministries) will be serving root beer floats at area assisted living facilities.
- Emergency Medical Services:
No Report
- Civil Air Patrol:
Participated in an emergency location transmitter find at the Dodge/Mower County border. The MN Wing conference will be held on April 28 at Breezy Point resort. ES training for MBRS.
- MN VOAD:
No Report
- RACES/ARES:
No Report
- Red Cross:
Iris reported that the local Red Cross continues to have problems with their answering service. They will switch to a Red Cross volunteer run service soon. Mike Johnson will contact Andy Tloughan, the SE MN Red Cross Director, about the answering service problems. Iris also reported that local Red Cross responded to two fires.

- Skywarn:
Autumn reported that 12 persons attended a Skywarn workshop at the University of St. Thomas
- Law Enforcement:
No Report
- Chamber of Commerce:
No Report
- Steele County Clothesline:
Mary reported that their April 14th fundraiser was very successful. The Clothesline also assisted with supplying clothing and towels to a person whose house burned.
- City Council Representative:
No Report

Steele County Emergency Manager Report:

- Reported on 800 MHZ implementation and SCEM portal conversion-see Old Business
- Reported on Owatonna outdoor sirens-updates and new installations
- The Minneapolis/St. Paul Airport will be holding a crash drill in June. Mike would like CERT volunteers to participate. Sandee will contact the drill organizers for more information
- Steele County emergency managers will serve as EOC controllers for the Rochester Airport Drill
- Mike thanked the Red Cross and Salvation Army for their support to both responders and disaster recipients in Steele County

Program:

ESF#12 Energy review was postponed until the May meeting

The meeting was adjourned at 8:45 PM

The next meeting will be held at 7:00 PM on April 18. ESF#12 Energy will be reviewed.